

# Venerable Michael J. McGivney School

## Catholic School Council Minutes

Wednesday, October 24, 2018

### Attendees:

Mr. Daniel Birkenbergs  
Ms. Jen Silva  
Mr. Frank Ferreira  
Mrs. Lisa Marroquin  
Mrs. Nancy Rebelo  
Mrs. Janet Foster  
Mrs. Lorraine Fernandes  
Mrs. Liza De Sousa.  
Mr. Neil Ramjewan  
Mrs. Kimberley Medeiros

6:34pm: Opening prayer, welcome and introductions

Jen Silva reviewed the agenda, Mrs. Foster motion to approve agenda and Liza De Sousa seconded the motion.

Jen Silva reviewed the September Meeting Minutes with the attendees, Nancy Rebelo motioned to approve minutes, Liza De Sousa seconded the motion.

6:42 pm: Principal Birkenbergs gave the Principals Report:

- Overview of school generated funds: School generated funds is all money raised through activities at the school.
  - Commissions - photographer, milk and lunch lady.
  - Fundraisers – pizza
  - Charitable donations for ShareLife and terry fox
  - Other: Parent council \$8500k.
  - Where does this money go?
    - Athletics: volleyball, basketball, cross country and soccer
    - Prayer cloths:
    - School clubs: tennis, faith ambassadors, eco-schools
    - Makers Space in the old computer Lab
- Catholic Community Culture & Caring Action Team Meeting - looking for parent volunteers
- CSC Member Training will be held November 3 @ St Joseph S.S
- Virtues assembly will be November 2<sup>nd</sup> and Remembrance Day Assembly will be November 9<sup>th</sup>
- Progress reports will be November 13<sup>th</sup> and Progress Report Interviews (as requested) will be November 15<sup>th</sup>

7:06: Principal Birkenbergs then gave a presentation on Cannabis Safety in school - open for questions 7:15 – no questions from attendees

7:15: Jen Silva discussed Kids in the Kitchen (Cost is \$1000hst). It would be an evening event for families. Jen Silva put forward that she'd like to do this even if we don't receive the pro-grant and Principal Birkenbergs is in support of this.

7:21: Frank Ferreira provided the financial Update: \$6600 currently in the account

7:23: Overview and Discussion of Budget for the 2018-2019 School Year:

- Halloween fundraiser has raised \$5,500 so far this year
- Budget \$850 for shrove Tuesday
- Christmas open house - divert the money from the hot lunch to hot chocolate and cookies - budget \$500 - Principal Birkenbergs gave a quick update on Christmas open house. - 4 stages: book fair, Family Santa photos, craft, Christmas carols (November 28 from 6:30-8pm)
- Cookies and milk - budget \$750
- Principal Birkenbergs then noted that this year CSC doesn't need to do fund Forest of Reading
- Fundraising Idea is to sell Poinsettias that could be picked up the night of the Christmas Open-house
- Catholic School Council Award - \$100. Principal Birkenbergs noted that the in memorandum policy could cause issues and will look into this further for next CSC Meeting
- Classroom Funding: allocation 25 classes @ \$100, if CSC has the fund they will cover in full, otherwise the school will cover \$20/class
- Halloween Dance a thon budget will remain at \$1000
- Santa Photos taken at the school will provide \$5/photo. CSC pays for development of photos and the rest goes to the Half ministries through the church where they collect items for the homeless (long johns, socks, pants, gloves, etc.)
- Principal Birkenbergs informed CSC that this year for Christmas the school will be doing an Angel Tree with gift card donations that will be distributed to Families in Need
- Movie night Budget \$500
- 8:00pm: This total approximately \$11,000 in commitments - Unanimous vote to accept the current commitments

8:00pm: Principal Birkenbergs proposes that we vote on the catholic school council bylaws - Unanimous vote 8:00pm

8:05pm: Jen Silva gave a quick overview of the Halloween dance-a-thon so far, we've raised \$5,500. For the early bird draw all participants received a 2 for 1 for coupon for kernels and 1 \$25 gift card was given out for Mastermind to a Student in Grade 2. Liza De Sousa also donated \$50 to go prizes

8:15pm: Nancy Rebelo provided the Parish report - sacramental prep if they missed the prep or the session parents can still send in the forms up until end of October.

8:20pm: CSC discussed other fundraising opportunities for this school year:

- Poinsettia was discussed, and members agreed on pricing
- Worlds finest chocolates was discussed, and members agreed on having the Sales Representative (John) attend the Jan meeting to discuss all of the details with members

Closing prayer & Adjournment 8:37 pm. Next meeting the 21<sup>st</sup> of November at 6:30pm in the Library.